



## Privacy Statement

The Canadian Public Accountability Board (CPAB) is committed to protecting the privacy of personal information collected from its employees, inspection consultants, members of the board of directors, members of the roster of hearing officers, and designated professionals in the participating audit firms registered with CPAB. All personal information collected by CPAB will be treated in a manner consistent with this Privacy Statement.

### Collection and Use

The primary purposes for the collection and use of personal information by CPAB are to:

- Employ staff
- Engage inspection consultants
- Appoint members of the board of directors
- Maintain members on the roster of hearing officers
- Fulfill CPAB's regulatory mandate
- Collect as otherwise permitted or required by law

### Privacy Practices

CPAB follows appropriate practices regarding privacy to comply with the requirements of relevant laws and regulations under the applicable privacy laws in Canada, including the *Personal Information Protection and Electronic Documents Act*.

Specific measures utilized by CPAB to protect privacy include:

- Appointing a Privacy Officer to oversee privacy issues
- Obtaining consent prior to the collection of personal information
- Establishing appropriate practices, security mechanisms and safeguards to properly treat personal information as confidential information

- Educating its staff and inspection consultants regarding their responsibilities in maintaining the privacy of any personal information collected in conducting CPAB's regulatory activities
- Extending compliance with Canadian privacy laws through contractual provisions with third parties

## **Disclosure of Personal Information**

CPAB discloses personal information:

- To relevant provincial regulatory authorities, as defined in CPAB's By-Law No. 1, or other international audit oversight authorities, with whom CPAB has entered into memoranda of understanding that include confidentiality provisions, to the extent necessary to enable CPAB to fulfill its mandate
- As otherwise permitted or required by law

## **Privacy Contact at CPAB**

If you have any questions, comments, concerns or complaints regarding your personal information or CPAB's Privacy Statement, please forward them in writing to:

Attn: Privacy Officer  
Canadian Public Accountability Board  
150 York Street, Suite 200, Box 90  
Toronto, Ontario M5H 3S5

or contact the independent Ethics Hotline by following the links on the CPAB web site.